

# Peoria County Board of Election Commissioners

4422 Brandywine Dr., STE 1 · Peoria, IL 61614

Phone: 309.324.2300 Website: [www.peoriaelections.gov](http://www.peoriaelections.gov)

## The February 2023 Monthly Meeting of the Peoria County Board of Election Commissioners was held at the Election Commission Office at 4422 Brandywine Dr. on Tuesday, February 14, 2023, at 2:00 PM.

PRESENT: James Manning, Chairman  
Matt Bartolo, Vice Chairman  
Valerie Timmes, Treasurer  
Jeanne Williamson, Secretary  
Ryan Brady, Commissioner  
Elizabeth Gannon, Executive Director  
Jess Joseph, Assistant Executive Director  
Jennie Cordis Boswell, Assistant State's Attorney

GUESTS: June Smith, Becky Kelley, Jackie Petty, Theresa Johanson

The meeting was called to order at 2:00 p.m.

A Roll Call of the Commissioners was taken by Chairman Manning finding all Commissioners present.

### **Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **Approval of Minutes**

Commissioner Brady moved to approve the minutes from the January 6, 2023, Electoral Board Hearing. Secretary Williamson seconded. Motion passed unanimously.

Vice Chairman Bartolo moved to approve the minutes from the January 10, 2023, Monthly Meeting. Secretary Williamson seconded. Motion passed unanimously.

Commissioner Brady moved to approve the minutes from the January 10, 2023, Executive Session. Vice Chairman Bartolo seconded. Motion passed unanimously.

### **Public Comment**

No Public Comment

## **Approval of Expenditures**

Executive Director Gannon explained the bills (see attached) to the Board. Vice Chairman Bartolo moved to approve the bills. Commissioner Brady seconded. Motion passed unanimously.

## **Report of the Executive Director**

### **2023 Election Cycle**

Executive Director Gannon provided a quick update on the 2023 Consolidated General Election. She started this update noting that the sample ballot is finished for this election, and she provided copies of the sample ballot to the Commissioners. She also noted that the public is welcome to take a copy of the sample ballot.

Executive Director Gannon continued her report noting that voting begins this Friday for UOCAVA voters (i.e., uniformed and overseas citizens). She stated that we have a total of four UOCAVA voters for this election thus far. She commented that the number of UOCAVA voters is typically higher in even years.

Executive Director Gannon also stated that the first day for early voting and to send out vote by mail ballots will be Thursday, February 23rd. She noted that there are 15,337 vote by mail ballots that will be going out on Thursday. She commented that this will be an interesting election because in the 2019 Consolidated General Election there was only a total of ~18k voters. Thus, more individuals will have ballots in front of them for a Consolidated Election than the county has ever had in the past. Executive Director Gannon commented that she is curious to see how this will affect voter turnout.

She next touched on the early voting schedule. Executive Director Gannon stated that she reached out to the Commissioners to receive approval via email due to the deadline to send the schedule to the State Board of Elections. She announced that the Election Commission is downsizing the number of early voting satellite sites because of there being no contested contests on the ballot in those areas. She stated that the satellite sites for early voting will be at the following locations: Lake Camelot Clubhouse, Peoria Heights Public Library, Brimfield Public Library, Kickapoo Township Hall, Alpha Park Public Library, Dunlap Public Library, and Peoria Public Downtown Library. Early voting at the satellite sites will occur the week prior to the election. The early voting schedule for the Consolidated General Election is included below and is posted on the Peoria County Election Commission website.

Executive Director Gannon commented on the Public Test next. She stated the Public Test for the Consolidated General Election will occur on March 2<sup>nd</sup> at 9 am. She noted that this is an event that is open to public and welcomed any citizens to participate. Executive Director Gannon thanked Secretary Williamson and Treasurer Timmes for attending the last Public Test.

Secretary Williamson commented that the Public Test for the last election was an illuminating experience. Treasurer Timmes echoed this sentiment and recommended that the public and other commissioners attend.

Executive Director Gannon ended her report discussing Election Judge training. She stated that Election Judge training will begin the 2<sup>nd</sup> week of March and will continue for three weeks. She noted that the commissioners are welcome to attend any training sessions. Executive Director Gannon

commented that Election Judge training is required for all judges, and that the training is a combination of online and in-person training.

Treasurer Timmes asked if the Commissioners could receive the election judge training schedule. Executive Director Gannon stated that she would send this out to the commissioners.

Chairman Manning expressed that it would be a good idea for the Commissioners to attend a session in order to gain a better understanding of the new equipment.

Chairman Manning asked if there were any questions for Executive Director Gannon. Seeing none, the Board moved to the next agenda item.

### **Report of the Attorney**

No Report

### **New Business**

The next Board meeting will be on Tuesday, March 14<sup>th</sup> at 2pm at the Election Commission Office. Secretary Williamson commented that she would be unable to attend this meeting due to a conflict in her schedule.

### **Executive Session to Discuss Pending Litigation pursuant to Section 2(c)(11) of the Open Meetings Act.**

Secretary Williamson moved to enter Executive Session to discuss the pending litigation pursuant to Section 2(c)(11) of the Open Meetings Act. Commissioner Brady seconded. Motion passed unanimously. The Board entered Executive Session at 2:12 pm.

Commissioner Brady moved to come out of Executive Session. Treasurer Timmes seconded. Motion passed unanimously and the Executive Session was adjourned 2:33 p.m.

### **Adjournment**

Vice Chairman Bartolo moved to adjourn. Commissioner Brady seconded. Motion passed unanimously and the meeting was adjourned at 2:33 pm.

## Monthly Expense Summary

Monthly Expenses	Description	Amount
Calpine Energy Solutions	Energy Charges	\$603.44
Ameren	Gas & Electric	\$776.20
Ludy's Cleaning	Office Cleaning	\$316.67
Digital Copy Systems	Copier Lease	\$111.00
Illinois American Water	Water for Brandywine	\$152.89
GFL	Garbage Service	\$69.52
Stratus	Phone Service	\$292.53
Verizon 1420	Wireless Phones	\$36.01
Verizon 5507	Mifi	\$0.00
Ziad A. Musaitif	March 2023 Rent	\$3,566.06
Ziad A. Musaitif	March CAM	\$200.00
	<b>Total</b>	<b>\$6,124.32</b>
<b>MISC</b>		
Amazon Business	Office Supplies and Styluses for Pollpad	\$125.22
Hart	Verity - Annual License Renewal	\$60,497.21
Warehouse Direct	Office Supplies	\$19.62
McCorkle	Transcription for Hearings	\$522.00
Quicksilver	Mailling for VBM Apps	\$9,521.60
Cranel	Canon Warranty	\$4,280.28
Journal Star	Legal Notice for Electoral Board Hearings	\$11.25
*Journal Star	Legal Notice for Elderly and Disabled Voters	\$19.00
Walz	Servicing for Folding Machine and Cutting Machine	\$360.00
	<b>Total</b>	<b>\$61,164.05</b>
<b>Pcard</b>		
Target	Microwave	\$89.99
Journal Star	Journal Star Renewal	\$635.80
	<b>Total</b>	<b>\$725.79</b>
<b>Payroll</b>		
Staff	1/13/2023	\$9,499.98
Staff	1/27/2023	\$9,633.04
Staff	2/10/2023	\$11,473.02
Part-Time	1/13/2023	\$697.24
Part-Time	1/27/2023	\$525.42
Part-Time	2/10/2023	\$788.14
Commissioners	1/13/2023	\$615.40
Commissioners	1/27/2023	\$615.40
Commissioners	2/10/2023	\$615.40
Medical Benefits	1/13/2023	\$2,304.47
Medical Benefits	1/27/2023	\$2,264.00
Medical Benefits	2/10/2023	\$2,511.12
* Awaiting Invoice		
	<b>Total</b>	<b>\$41,542.63</b>
	<b>Total Expenditures</b>	<b>\$109,556.79</b>

# Early Voting Locations & Times for the April 4, 2023 Consolidated General Election

**Early Voting begins Thursday, February 23<sup>rd</sup> and ends Tuesday, April 4<sup>th</sup>**

<b>Election Commission</b> 4422 Brandywine Dr Ste. 1, Peoria	8:30am - 4:30pm 8:30am - 7pm 9am – 12pm 12pm - 3pm 9am – 5pm 10am – 4pm 6am – 7pm	Monday – Friday, February 23 <sup>rd</sup> – March 24 <sup>th</sup> Monday – Friday, March 27 <sup>th</sup> – April 3 <sup>rd</sup> Saturday, March 25 <sup>th</sup> Sunday, March 26 <sup>th</sup> Saturday, April 1 <sup>st</sup> Sunday, April 2 <sup>nd</sup> Tuesday, April 4 <sup>th</sup>
<b>Lake Camelot Clubhouse</b> 9278 W Lake Camelot Dr, Mapleton	10am – 6pm	Monday, March 27 <sup>th</sup>
<b>Peoria Heights Public Library</b> 816 E Glen Ave, Peoria Heights	10am - 6pm	Tuesday, March 28 <sup>th</sup>
<b>Brimfield Public Library</b> 111 S Galena Ave, Brimfield	10am – 6pm	Wednesday, March 29 <sup>th</sup> and Thursday, March 30 <sup>th</sup>
<b>Kickapoo Township Hall</b> 10025 US-150, Edwards	10am - 6pm	Friday, March 31 <sup>st</sup>
<b>Alpha Park Public Library</b> 3527 S Airport Rd, Bartonville	10am – 6pm 10am – 1pm	Friday, March 31 <sup>st</sup> Saturday, April 1 <sup>st</sup>
<b>Dunlap Public Library</b> 302 1st St, Dunlap	10am - 6pm 10am – 1pm	Friday, March 31 <sup>st</sup> Saturday, April 1 <sup>st</sup>
<b>Peoria Public Downtown Library</b> 107 NE Monroe St, Peoria	10am – 1pm 12pm – 3pm	Saturday, April 1 <sup>st</sup> Sunday, April 2 <sup>nd</sup>